



FRea

Frea Project

Joint Action plan - Activity 1.5

“Model of intervention - Toolbox”

Model step
Toolbox



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1. Model step

A standard model based on financial advice documents, enterprise creation quick referral guide, synthesis on funding opportunities, communication tips&tricks, project management templates, handbook for actors will be developed. The set of tools will form a complete “toolbox”. In this document is collected the directory of the files produced.

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2. Content of the toolbox










The toolbox is composed by 4 guides (Enterprise creation, Finance & Funding Opportunities, Communication Tips & Tricks, Project management & Handbook) and related attachments. In detail the “FRea_JAP_2_Model (Toolbox)” folder contains the following sub-folders:

-  1_Enterprise creation guide
-  2_Finance & Funding opportunities
-  3_Communication tips&tricks
-  4_Project management & Handbook

- Enterprise creation
 - FRea_JAP_2_Toolbox_ENTERPRISE CREATION GUIDE
 - FRea_JAP_2_Toolbox_ENTERPRISE CREATION GUIDE.ppt

- Finance & Funding Opportunities
 - FRea_JAP_2_Toolbox_SYNTHESIS ON FUNDING OPPORTUNITIES
 - FRea_JAP_2_Toolbox_SYNTHESIS ON FUNDING OPPORTUNITIES.ppt

- Communication Tips & Tricks
 - FRea_JAP_2_Toolbox_Communication Tips & Tricks
 - FRea_Communication Activities_tool.xls

- Project management & Handbook
 - FRea_JAP_2_Toolbox_Project mgmt & Handbook
 - Annexes
 -  Tool 0_Project Charter
 -  Tool 1_BMC
 -  Tool 2_Stakeholders map
 -  Tool 3_Risks
 -  Tool 4_Budget
 -  Tool 5_Communication plan
 -  Tool 6_Planning Check list
 -  Tool_PM_Manual
 -  Tool_Project Management Dashboard